



## Privacy Statement

### How we use your personal information

#### *Non-Cambridge staff/students and members of the public who use the Forbes Mellon Library*

This statement explains how the College ('we' and 'our') handles and uses information we collect about users of the Forbes Mellon Library ('you' and 'your').

The controller for your personal information is Clare College, Trinity Lane, Cambridge, CB2 1TL. The person responsible for data protection at the time of issue, and the person who is responsible for monitoring compliance with relevant legislation in relation to the protection of personal information, is the Assistant Bursar, Miss Emma Easterbrook, [dataprotection@clare.cam.ac.uk](mailto:dataprotection@clare.cam.ac.uk)

\_\_\_\_\_ are available from the College's website. The Library and its affiliated libraries use a shared user management system and database, and as a result your personal information is available to all authorised libraries in the University of Cambridge, the Cambridge Theological Federation, and participating College Libraries.

